

# Margaret Wirick

Austin, TX 78751

[margaretwirick.org](http://margaretwirick.org)

[LinkedIn](#)

## EDUCATION

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### Bachelor of Journalism

The University of Texas at Austin  
May 2022

## PROFESSIONAL EXPERIENCE

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### Writing Consultant • The University Writing Center

September 2021 - May 2022

- Lead collaborative writing consultations with university students covering various writing topics including STEM reports, business proposals, application materials, analysis, and general essays
- Communicated relevant writing advice, offered grammar and syntax suggestions, copyedited written materials, and guided in documentation style
- Summarized and produced analysis on writing consultations and relayed information to upper management for over 100 consultations
- Managed remote work schedule and corresponds with upper management via email and monthly meetings

### General Sports Reporter • The Daily Texan

September 2021 - December 2021

- Researched and compiled sports data to compare and report record-breaking statistics recorded during the current season
- Produced a weekly online article recapping the latest football game statistics with sports commentary over the course of 11 weeks
- Communicated pitches weekly with editors and collaborated during copyediting sessions for 10 articles

### Research Assistant • The Arizona Republic

June 2021 - August 2021

- Analyzed open record state laws, developed record requests, and researched, compiled, and translated public record documents
- Produced and organized independent, in-depth process notes for the investigative report on a self-created schedule
- Regularly communicated research updates with supervisors and interns and clearly recorded information on documentation spreadsheet

### Writing Consultant Intern • The University Writing Center

January 2021 - May 2021

- Observed writing consultations and compiled a critical report with observations and learnings from sessions
- Conducted independent research paper on a topic question that analyzed current writing center strategies

### Facility Manager • City of Grapevine Aquatics

June 2019 - September 2020

- Trained and certified staff of 45 employees and developed training materials and practice/exercise guides
- Lead and managed a daily staff of 16-18 employees and successfully directed operations at a community waterpark that services 400 - 600 patrons daily
- Provided aid and directed staff, patrons, and Emergency Medical Services during emergencies and hazardous incidents
- Operated and maintained facility functions and cleanliness including the mechanical pump room to ensure safety

## ACADEMIC AWARDS

University Honors, Fall 2019  
University Honors, Spring 2020  
University Honors, Fall 2020  
University Honors, Fall 2021  
Dean's List, Fall 2021

## SKILLS

Microsoft Office Suite & Google  
Equivalents  
Adobe Creative Suite  
Various Documentation Styles  
Data Collection / Sourcing  
Investigative Research / Fact-  
Checking  
Copyediting

## RELEVANT COURSEWORK

Media Law  
Digital Production / Analytics  
Ethics in Journalism  
Domestic Issues & Global  
Perspectives  
Narrative Journalism  
Reporting on the Environment

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## COMMUNITY INVOLVEMENT

### Texas Student Television

#### *Production Assistant*

Shot events, wrote reporter track, and edited packages of UT sporting events for segments on live show. Worked audio, teleprompter, and lighting during live filming and production.

### Texas Lassos

#### *Spirit Organization Member*

Volunteered with the Down Syndrome Association of Central Texas, Longhorns Against Drunk Driving (founded by Texas Lassos), Habitat for Humanity, Girlstart, etc.

### Destination Imagination

#### *Volunteer*

Assisted workshop with over 50 elementary-level teams. Worked help desk during regional tournament. Documented event and created slideshow to showcase to regional affiliate.